

**MINUTES OF MEETING OF  
TYRONE TOWNSHIP BOARD OF SUPERVISORS  
ADAMS COUNTY, PENNSYLVANIA  
December 16, 2020**

The Board of Supervisors Meeting for Wednesday, December 16, 2020 was conducted telephonically.

**Members Present:** Chairman Russ Raub, Vice Chairman Mary Ellen Settle, Supervisor Dean Wonders, Assistant Secretary Nancy Black, Assistant Secretary Sydney McFadden, David Richwine

**Others in Attendance:** Captain Alan Trimmer and Lieutenant Jason Trimmer, Heidlersburg Area Civic Association Fire Department

**Call to Order:** Raub called the meeting to order at 6:00 PM

**Approval of Board of Supervisor Minutes:**

Settle made a motion to approve the minutes for the December 2, 2020 Board of Supervisors meeting. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

**Approval and Payment of Accounts Payable Invoices:**

Wonders made a motion to pay the Accounts Payable Invoices. Settle seconded the motion. A vote was taken and the motion carried unanimously.

**Public Comments on Board of Supervisors Meeting Agenda:** None

**Organizational Announcements:**

- Tyrone Township Winter Storm Operations underway for Winter Storm Gail
- COVID-19 Vaccine arrived in the Commonwealth – Gettysburg Hospital receiving shipment
- Governor Wolf used \$1.8B of CARES Act Funding to balance the Commonwealth budget
- Snow State of Emergency in effect

**Old Business:**

**FEMA Submission:**

The Board agreed to continue documenting expenses with respect to the \$3,399.00 “allowable expenses” threshold and to retain the additional \$1.00 per hour hazard pay.

**2021 Budgets:**

Settle made a motion to adopt the 2021 Tyrone Township Budget as published. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

**New Business:**

**Captain and Lieutenant Trimmer, Heidlersburg Area Civic Association Fire Department:**

The Board consulted Solicitor Stine regarding this matter, who advised that Title 35 does not require the name, “Tyrone Township,” to appear on any badges. The Board neither endorses nor opposes “Tyrone Township” appearing on the badges and does not have the authority to grant permission for this to occur.

**PSATS 2021 Educational Conference:**

Raub will be attending the PSATS 2021 Educational Conference on April 18-21, 2021 at Hershey Lodge, while Settle and McFadden are interested in attending as well. Raub’s registration fees will be rolled over from the previous year, and the additional attendees will be registered and paid for with General Fund capital.

**Approval of Tax Collection Dates for 2021:**

Wonders made a motion to approve Reed's tax collection dates for 2021 on Tuesday, April 20 and 27 from 5:00 PM to 8:00 PM, Thursday, April 22 and Friday, April 30 from 5:00 PM to 8:00 PM, and Saturday, April 17 and 24 from 9:00 AM to 12:00 PM. Settle seconded the motion. A vote was taken and the motion carried unanimously.

**Heller Subdivision:**

The Board decided to table the conditional approval of the Heller Subdivision Plan until additional soil testing takes place and a replacement area be identified within the Subdivision.

**Fee Schedule:**

McFadden presented the proposed fees for 2021, highlighting fees of the Township's service providers that have changed from 2020 to 2021.

**Township Payroll System:**

Settle made a motion to move from Intuit QuickBooks to Drake Accounting for the Township Payroll System, authorizing Raub to execute the KotaPay contract. Wonders seconded the motion. A vote was taken and the vote carried unanimously.

**Reorganization Meeting Agenda Draft:**

The Board reviewed the draft of the 2021 Reorganization Meeting Agenda prepared by McFadden.

**MEETINGS:**

Tyrone Township Board of Supervisors Reorganization Meeting January 4, 2021 at 9:00 AM Telephonically  
Tyrone Township Board of Auditors Reorganization Meeting January 5, 2021 at 5:00 PM at Heidlersburg Area Civic Association Fire Department, 2720 Heidlersburg Road, Gettysburg

**Public Participation:** None

**Adjournment:**

Wonders made a motion to adjourn at 7:55 PM and Settle seconded the motion. A vote was taken and the motion carried unanimously.